University of Nebraska

Deletion of Academic or Research Center

*Includes bureaus and institutes*

# I. Descriptive Information

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| --- |
| **Name of Campus Proposing Deletion of Academic or Research Center** |
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| **Name of Current Academic or Research Center** |
|  |
| **Administrative Unit(s)** *[e.g. college, school, division, etc.]* |
|  |
| **Proposed Date for deletion of the Academic or Research Center** |
|  |

# II. Details

1. **Justification for the deletion of the Center**
2. **Plan for the Implementation of the deletion of the Center**
3. **Impact on Resources**
   1. **Fiscal**

*[What is cost savings of proposed deletion? If none, to what have resources been reallocated?]*

* 1. **Human**

*[Describe changes to personnel including separations or reassignments, including cost savings or reallocation.]*

* 1. **Physical**
  2. **Budget Projections [include Table 1 and Table 2]**

Table 1: Projected Expenses

Table 2: Revenue Sources for Projected Expenses

**!**

Use accessibility checker on ALL documents and fix any issues

When submitting to the appropriate campus office, submit

* Memo documenting college and department level approvals, electronically
* Proposal form as a Word document, electronically
* Tables 1 & 2 as an Excel document, electronically
* Supporting documentation as a PDF, electronically